

CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

CITY COUNCIL MEETING MINUTES

REGULAR MEETING & PUBLIC HEARING – January 26, 2011 – 6:30 p.m.

CALL TO ORDER: 6:30 p.m. – Mayor Olita Johnston

PLEDGE OF ALLEGIANCE: Lead: Claire Hatfield

ROLL CALL: Councilmembers: Mallon, present; Hynes, absent;
Hatfield, present; Lefebvre, present

MINUTES: Minutes of December 8, 2010 – Councilmember Mallon moved to approve the minutes. Hatfield seconded the motion. Roll call: All ayes – motion carried.

REPORTS:

a. Mayor: Olita Johnston

- Mayor Johnston said the Hauser Lake Water Shed Association has been doing so much good work for the City of Hauser and the citizens here, and all around. She said the City needs to recognize them. Mallon moved to recognize the Coalition. Hatfield seconded the motion. Council response was positive.
- Mayor Johnston asked that there be a Special Meeting concerning the Policy and Procedure manuals. She said in October 2009, council adopted the Conduct of City Council Meetings as Policy and Procedure, and that is was to be discussed at a later date. It has been suggested that we develop our own procedure manuals. She will give a 24-hour notice of the meeting.

b. Treasurer's Report: Tina McCoy

- McCoy asked if there were any questions on the Treasurer's Report which had been distributed to Councilmembers earlier. Mayor Johnston: On the Street Fund section, Kootenai County Solid Waste, it says dumb fees rather than dump fees. The "p" must be up-side-down.
- McCoy stated she has been holding the payment for Panhandle RC&D since we do not yet have a representative for the group. Councilmember Hatfield was representative in the past and made regular reports. McCoy said that as an alternative, Council was asked if one of the Water Shed Coalition members would represent the City instead. Howell interjected that RC&D is the manager of our website, so in paying that fee, the City is also paying for webmaster work. The Mayor agreed that payment should be made, and McCoy added the expense to Disbursements.
- McCoy stated December is the end of the first quarter, and the first quarter report would be presented at the February 9, 2011 Council meeting.
- The City of Hauser does not have an actual audit since audits are based on City budget amounts. Hauser financial statements are reviewed and the City opted to have them reviewed bi-annually per McCoy. Magnuson, McHugh and Company, P.A. review City of Hauser financials.

- Additional salaries for the Code Administrator and clerical support (City Clerk) had been approved for the first three months (October-December 2010). The plan was to review each every three months and approve appropriately based on needs. Then at the end of the year the budget would be amended to incorporate additional funds. January expenses are under what was estimated. Howell stated February would be over the anticipated amount since more meetings/workshops have been scheduled for February. Members of the Planning and Zoning Commission were present to answer questions, and the Chair, Cris Justus, will describe what they are doing. Council agreed with the additional hours/schedule as provided by McCoy.

Hatfield moved to approve the Treasurer's Report as presented. Lefebvre seconded the motion. Roll call: All ayes - motion carried.

c. Councilmembers:

Claire Hatfield, City of Hauser Properties:

- Hatfield attended the Local Officials All-Hazards Preparedness conference in December 2010 put on by the Federal Emergency Management Agency. She received the Executive Handbook and turned over to the City Clerk for the office. She then reviewed highlights of the conference.
- Hatfield stated she received a \$395.00 bid from Rady Electric for several electric repairs needed at the City Hall including Flag Pole fixture and installing in-wall light fixtures outside. McCoy said the back light on outer garage does light the whole back area of the Property, and be sure the light switch is on.

Lacey Hynes, Trails, Milfoil Rinse Station:

- Hynes was absent, and Hatfield read her January 25, 2011 letter into the record.
- The City Clerk was asked to write a follow-up letter to the Kootenai County Board of Commissioners regarding the Memorandum of Understanding. Councilmember Mallon said he would personally carry the follow-up letter to their office "to get results."

Roger Lefebvre:

- Lefebvre stated he has contacted the Post Falls Highway District regarding ingress/egress and they we have started communication.
- Lefebvre has not heard any more about the Cell Tower, so no news there.

Gary Mallon, Public Works:

- Mallon reported the Kabota is now fully operational, and R. Lefebvre removed snow with it. Mallon thanked Lefebvre for his assistance. A Coeur d'Alene Tractor technician came to the City and did the work necessary and made many adjustments to the piece of equipment. Mallon handed a book of manuals for the Kabota to the City Clerk and stated it is for office use only. He and Lefebvre put the book together. Mallon stated he would make a Policy and Procedure regarding Public Works equipment.
- Mallon reported that the Chevrolet truck and plow has had much work done to get it in good operational order, and he will be building a manual for it to turn into City Hall.
- Mallon stated he went to Washington Carriage regarding past work to refurbish the military truck, "The General." The work done to that truck was estimated to be \$20,000-\$22,000.

Mallon stated he has a couple of people interested in the other military truck and trailer. He also mentioned repairs are needed to the garage frame out front where “The General” is housed. Discussion ensued on selling “The General” since it is too large to do any plow work in the Village and is a difficult machine to manage. Councilmembers all agreed to sell it and get it off the books. Mallon said he would do his “foot work” regarding the sale of the truck. Lefebvre moved to sell “The General” and get it off the books. Hatfield seconded the motion. Roll call: All ayes – motion carried.

d. Code Administration/Enforcement – Cheri Howell:

- Howell stated Cris Justus, Chair of the Planning Commission, was present to review their direction with the Comprehensive Plan. Justus stated they are planning to move forward with the Development Code which needs to match the Comprehensive Plan direction. Howell said there are four actual workshops on the Development Code, and two regular meetings in February and in March, and it will take another year to complete the process. Justus said she would be asking for workshops with City Council to make sure they are all still on the same page. She continued by saying it was vital that they have backup by the City Clerk to do minutes and keeping the paperwork straight, especially since the Hauser Planning Commission is a volunteer body. She voiced appreciation to the City for affording the extra hours for clerical support. Discussion followed and included listing the dates of the meetings/workshops: 2/15, 2/21, 2/22, 2/23, 2/28/11. Those dates did not include the regular meetings they have scheduled. Dates for March were listed as 3/2, 3/16, 3/21 and 3/28/11. Workshops begin at 4:30 p.m.
- Howell stated she has an appeal coming up probably in March, plus potential appeals.

e. City Clerk – Donna Ray:

- Ray stated there are several businesses in the City of Hauser and asked for clarification on what the City of Hauser considers a “business.” Some of the businesses in the City have never paid for a business license. Howell stated they probably have never been notified that there is a process for acquiring a business license. The only ones which have consistently paid for the business license are those who own restaurant/bar businesses, and one mobile home park. These businesses are not Home Occupation businesses and are commercial operation businesses. Howell asked for clarification and consistency in determining business license recipients. Lefebvre asked for a copy of the potential business license recipients, so Council can review it and come to a decision. Discussion followed. The Clerk will make a list of possible license recipients and present it to City Council at the meeting of February 23, 2011.
- Ray stated she has reframed eight historical photos individually and placed them in the meeting area and reception office. She explained they are in date order from 1886 to 1949. She asked Councilmembers if there were any other historical photos or items which can be placed in Hauser City Hall, since the photos were all she has found, and the City incorporated in 1947. The Mayor said she has a photo from the 1930’s of the people who owned the Rainbow Inn but stated that is not a picture to be hung on a wall.

The Clerk also addressed the community about finding historical items. Justus said she has several photos she purchased from the North Idaho Museum to use in the Comprehensive Plan and would like to donate a copies of those photos to the City of Hauser.

PUBLIC HEARING: 2010 Draft Hauser Comprehensive Plan and Future Land Use Map

Mayor Johnston opened the Public Hearing at 7:18 p.m. Howell responded she would handle the general portion of the Public Hearing and stated the Planning Commission was present to answer questions or provide rationale. Howell went on to state that the Hauser Planning Commission is the hardest working group she has ever seen in twenty years of her being an Idaho Land Use Planner. Howell went on to describe portions of the Draft Hauser Comp Plan. Howell read the Vision Statement into the record. She continued with explaining all statutory requirements have been met. The photographs in the document were donated by both Cris Justus and Steve Hatfield. More explanations followed, and Howell voice “bravo” to the Planning Commission for a job well done. Howell stated she had a letter from Patty Shea of Avista Utilities which proposed some language changes but nothing major. The Mayor asked Councilmembers if they had any questions. Mallon responded that he has some health issues which have curtailed his understanding of the Draft Comp Plan and stated he is not prepared to make a vote at this time. There were no other comments from Councilmembers.

The Mayor asked for public comments:

- Dick Codding responded that he urged Councilmembers to vote on this project tonight.
- Patty Shea described what her letter included on language changes proposed. Lefebvre asked about Goal #5 of the letter regarding page 46 on the language “where physically and economically feasible.” He stated with language like that sets some limits that are undefined. Shea explained the verbiage.
- Cris Justus stated that the rewrite of the Comp Plan has been long overdue (originally written in 1993). She stated this is a citizen’s document with citizen input, and many volunteer hours have been spent developing the new plan. She addressed Councilmember Mallon regarding areas where he had questions. She said the Planning Commission members would help clarify his questions and/or concerns.

Mayor Johnston asked that since there would not be a vote for tonight, can we have a 24-hour notice for a Special Meeting with Planning and Zoning to clarify unanswered questions/concerns. Justus replied yes. Discussion followed on options of continuing the Hearing to a date certain, calling a special meeting with 24-hour notice, or re-noticing the Hearing. Howell stated the Public Testimony must be kept open. Justus said we can discuss it now since we are all present. More extensive discussion followed.

Lefebvre asked Mallon if there was any way to clarify/answer his questions. Discussion followed. Howell reviewed the processes available to continue the Public Hearing, and stated this is an important document. Hatfield moved to accept the Planning and Zoning Commission recommendation for the 2010 Draft Comprehensive Plan. Lefebvre seconded the motion. Roll call: Mallon, “no vote”; Hatfield, aye; Lefebvre, aye. More discussion followed. Motion carried. Howell thanked JoAnn Wallace for her extensive work editing the document.

NEW BUSINESS:

- Disbursements: Tina McCoy
McCoy asked Councilmembers if they had questions. McCoy asked Council if they want to renew the Panhandle Lakes Resource and Development (RC&D) sponsorship. Discussion followed. Lefebvre moved to pay the bills plus the RC&D dues of \$150.00. Mallon seconded the motion. Roll call: All ayes – motion carried.
- R. Codding: Mr. Codding asked the City Council to look into motor cycle/bikes racing on the lake. He said the noise is “awful” and does disturb the community.

PUBLIC COMMENTS:

- M. Morrow: Ms. Morrow asked who gave permission for snow plow drivers to dump snow on Lake Street. Mallon said he would research the issue.
- C. Spuler thanked Council for staff, Cheri Howell and Donna Ray, and for including their hours in the budget.

ADJOURNMENT:

Lefebvre moved to adjourn the meeting. Hatfield seconded the motion. The meeting adjourned at 8:10 p.m.

Donna Ray, City Clerk

Olita Johnston, Mayor

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