

## CITY OF HAUSER

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

### CITY COUNCIL MEETING MINUTES

February 13, 2013 – 6:30 p.m.

**CALL TO ORDER:** 6:29 p.m.

**PLEDGE OF ALLEGIANCE:** Lead: Claire Hatfield

**ROLL CALL:** Mallon, present; Lindsay, present; Hatfield, present; Lefebvre, present

**MINUTES:** *Regular Meeting of 1/9/13 - 6:30 p.m.:* Councilmember Mallon moved to approve the minutes as presented. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

#### REPORTS:

**Mayor:** Olita Johnston

- **Anderson Bros., CPA's:** The Anderson Bros., CPA's letter of engagement has been signed and mailed authorizing the 2009-2010 Audit.
- **ICRMP:** Mayor Johnston asked that a letter be sent to ICRMP requesting results on the TORT Claim (Waterford - Fence).
- **Kootenai County Sheriff Contract:** Mayor Johnston asked if councilmembers saw any need to make changes to the Kootenai County Sheriff Contract. No change requests were made.
- **Recommendation: Planning & Zoning Commission Member:** Mayor Johnston announced that a letter of interest had been received from Joe McCormick. Espe said that Brett Haney and Carol Spuler, both present at the meeting, support his recommendation. Mr. McCormick was also present and Councilmember Hatfield addressed Mr. McCormick asking why he was interested in the position. McCormick said he is a resident in Hauser and "someone needs to." Councilmember Hatfield moved to approve the Mayor's recommendation of Mr. McCormick to the Hauser Planning & Zoning Commission. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

**Treasurer:** Ryan Miller

- **Treasurer's Report:** Miller discussed the General Fund – Special account. He said the bank had sent a letter noting dormancy of the account. Miller stated he would reactivate that account and others as requested.
- **Assistance Request:** Miller asked for approval from council for some assistance he needs from Anderson Bros., CPA in posting recommended Journal Entries. Councilmember Lefebvre moved to approve the assistance request. Discussion followed on what it may include and Miller explained. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.
- **Budget Hearing Date:** Miller said the Budget Hearing date needs to be set and turned in. It was suggested that the topic be put on the March Agenda. Councilmember moved to approve the Treasurer's Report. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.
- **Disbursements:** Miller reviewed disbursements and discussion followed. Councilmember Hatfield moved to approve the Disbursements. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

### **City Attorney:** William Appleton

- **ACI:** Appleton reported that a model ACI agreement is in the works. He explained some details and said Jerry Mason and Nancy Strickland are willing to come to a City Council Meeting to explain the new program. The reason it is taking so long is that the “Big Four” (Coeur d’Alene, Hayden, Rathdrum, Post Falls) each have to negotiate with their attorneys and staff and it is a slow process. It is hoped the agreement will be signed before July. Appleton reviewed a map of the ACI which was red-lined. The city needs to figure out what they want from now through the next 20 years. He went on to explain several distinctions on the map. Councilmember Lindsay asked for a smaller version of the map shown.
- **Contract:** Mayor Johnston said a contract for attorney services is needed, and Appleton said he would prepare one.

### **Councilmembers:**

#### **1. Claire Hatfield: Panhandle Area Council – RC&D Liaison**

Councilmember Hatfield had the City Clerk distribute the RC&D Annual Report to Councilmembers. Several grants are being managed by RC&D. The next meeting is in March.

#### **2. Roger Lefebvre: Special Assignments – Hauser Daze Liaison**

Nothing to report.

#### **3. Rodney Lindsay: City Hall Buildings and Grounds (partner with G. Mallon)**

Snow shoveling has been his focus.

#### **4. Gary Mallon: Public Works: Streets and Roads – City Hall Buildings/Grounds**

- **Landscape Watering System:** In July 2011 Mallon said he recommended a watering system for landscaping around City Hall. Also discussed was enclosing the garage stalls. He reported he has contacted some contractors but has not yet received any bids.

- **Hauserview Drive** bids for fog sealing have been requested. He said fog sealing will last for five years.

- **Woodland Beach Drive** has to be ripped up. Mayor Johnston said she would put up warning signs when the time comes. He said we have a subdivision going on up there (Edgewood), and he thinks they should be participating in the construction of the road. The “old beach mailboxes” need to go. The Mayor reported that the people on both sides say, “It is historical!”

- **City Clerk Hours:** Mallon thanked City Clerk, Donna Ray, for doing a great job. He said some time ago council took four “in-service” hours away and he proposed returning them since workload has increased. Discussion followed on where the money would come from. Treasurer Miller said the prior Treasurer did all of her own filing and he asked to have \$50 moved from his salary to Ray since she is doing all of his files now, and because that is not his expertise. More discussion followed. Miller said he may be able to shift money and would have budgeting information on this at the next meeting. Mallon also said that the City Clerk has been here since October 2009 and has had no pay increase since hiring. No decisions were made.

- **Extra Meeting:** Discussion followed on setting up a special meeting.

### **Code Administration: Cindy Espe**

- **Hauser Newsletter:** Espe said she had not received information from councilmembers yet. Discussion followed. She said she would like to get the newsletter out in March. Lefebvre said he would have an article about the FOOT program. It can also be put on the website.

- **Spreadsheet:** Espe said she has about seven pages completed already and it will be a useful tool for keeping track of building permits, code violations, and resident addresses will be included, as well, etc.

- . **Hauser Daze:** Espe said Violet Wachter was present to give her update. Wachter asked if the City was going to pay the liability insurance for Hauser Daze. Attorney Appleton said to verify coverage through ICRMP. Wachter also asked for desperately needed volunteers. She listed many of the proposed events for the day.
- . **Joint P&Z:** Espe said that since the ACI is in transition, she is not actively pursuing members for the Joint group but she said they are still missing two members for the City P&Z.
- . **Flood Ordinance:** Mayor Johnston asked Espe what was changed on the Flood Ordinance of 2010 compared to this 2013 edition. Certain wording was changed. The City Clerk said she would run a copy of the new one showing all edits for the Mayor.

#### **City Clerk: Donna Ray**

- . **Business Licensing:** Ray reported that letters had been sent to businesses we have had in the past. She said she had written a memo to councilmembers regarding new businesses that are not currently licensed and do not include liquor, beer or wine licensing. They are Adele Motors and Allinol Repair Shop. Included in that memo were sample copies of letters and the included attachments. She reported she sent letters to both Lakeview Inn even though they are closed, and to Chef in the Forrest. In the Chef in the Forrest letter, she included arrearages in the amount of \$109.56 for mailings in May 2012. Champion and Curley's have already called about getting their 2013 licenses. Ray asked for approval for issuing licenses at this meeting since the next meeting is March 13, after the final date of February 28 to be licensed. She said she would Not issue any license without receiving proper documentation and needed approval tonight from council. Ray said she surveyed the ICCTFOA contact source across the State of Idaho and learned other cities do license mobile home parks. There was discussion last year but no decisive ruling was made at that time. Attorney Appleton was asked for his opinion. Much discussion followed. The decision was to not issue business license requests to mobile home parks. Hauser Ordinances would need changes/clarifications including but not limited to parking, traffic accommodations, etc. Other unlicensed businesses are Matheus Lumber and Inland Paper. Council-members agreed they should also be licensed.

Councilmember Hatfield moved to approve the listed businesses as long as proper documentation has been received by the City Clerk. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield aye; Lefebvre, aye. Motion carried.

- . **Weitman:** The clerk was asked by Council to call Weitman to see if he was going to return as Building Inspector. She called him and learned he would not be returning to Idaho and would be staying in Oregon permanently.

#### **Resolution 2012-03 – Items Declared Surplus**

The City Clerk explained Resolution 2012-03. She said she did some research and learned a resolution needed to be done when selling equipment since it is an internal way or record-keeping. The second page is the detailed list of actual equipment to be disposed. It was decided to sell the equipment in November 2012 so dated accordingly. Councilmember Lefebvre moved to adopt Resolution 2012-03 – Items Declared Surplus. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

- . **Sound System:** The Clerk reported the sound system has been damaged when someone played with it last month. The case is now locked, and she figured out how to get it working right again so councilmembers won't sound like chipmunks on helium.

**PUBLIC HEARING: Ordinance 176:** Hauser Flood Damage – Amendment to Ordinance 158  
 Mayor Johnston opened the Public Hearing at 7:36 p.m. She asked if there were any public comments. There were no responses. She asked for questions/comments from councilmembers. Councilmember Lefebvre asked a question on page 11 of 18 (c) regarding mobile home parks in the flood zone. Are

they in danger of flood damage? Much discussion and explanations ensued. Espe said 2190 feet is the high watermark for Hauser established by the Army Corp of Engineers.

Councilmember Hatfield moved to suspend the rule to read the Title three times and to read it once. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye, Lindsay, aye, Hatfield, aye; Lefebvre, aye. Motion carried. Hatfield read the Title into the record once. Councilmember Hatfield then moved to adopt Ordinance 176. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. The Public Hearing closed at 8:06 p.m.

**RESOLUTION: 2013-01 Resolution of Intent**

Mayor Johnston asked councilmembers if they had any questions. There were none. Councilmember Lefebvre moved to approve Resolution 2013-01. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, Aye; Hatfield, aye; Lefebvre, aye. Motion carried.

**OLD BUSINESS:**

- . Councilmember Lefebvre was reminded about writing the article for the Hauser Web Column.

**PUBLIC COMMENTS:**

It was suggested to add the Flood Ordinance to the newsletter.

**COUNCIL COMMENTS:**

Mayor Johnston asked councilmembers to set up a special meeting as soon as possible. Some discussion followed. The Mayor asked Lefebvre to let her know what day is best.

**ADJOURNMENT:**

Councilmember Lefebvre moved to adjourn. Councilmember Mallon seconded the motion. All agreed. The meeting adjourned at 8:12 p.m.

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Donna Ray, City Clerk

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Olita Johnston, Mayor