

# CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

## CITY COUNCIL MEETING MINUTES

REGULAR MEETING – March 10, 2010

**CALL TO ORDER:** 6:31 p.m. - Mayor Olita Johnston

**PLEDGE OF ALLEGIANCE:** Lead: Claire Hatfield

**ROLL CALL:** Hatfield, Present; Hynes, Present; Peone, Present; Ward, Present

**MINUTES:** **February 24, 2010 Minutes:** Ed Peone moved to approve the minutes. Lacey Hynes seconded the motion. All ayes – motion carried. Minutes were approved.

### REPORTS:

#### Mayor: Olita Johnston:

- . Commercial Printer: A printer has been loaned to the City of Hauser by Northwest Office Technologies, Inc. It is on loan to the City to see if it will meet their printing needs. There is no charge to the City for this loan. A decision on purchase will be made after assessment is complete.

The Mayor asked about the possibility of selling the old machine. The value of the machine is less than the amount needed to sell by bid, so an ad in the paper would suffice.

#### Treasurer's Report: Tina McCoy, Treasurer

- . Budget vs. Actual – 2<sup>nd</sup> Quarter: Each had the copy of the report. At the end of March, we will be six months into our year, so Tina stated she would begin giving Councilmembers budget information including blank forms to review. At our next meeting we will set up the hearing date so we can notify the County.
- . We went to the bank to update the signature file but have to have a signed copy of the minutes showing approval for Council President to sign documents.
- . Sterling Codifiers: The Mayor asked how many ordinances were covered by the charges listed. Cheri Howell responded that it covered five ordinances, and said there is one pending.
- . Brad Zeil, Building Inspector: The Mayor asked what his charges covered. McCoy responded that it was for a property on 12008 N. Woodland Beach Drive for inspection on demolition permit.
- . Budget Review by McCoy: Council did a good job on the budget. The Budget vs. Actual is right at 50% of the revenue projections, and at six months into fiscal year for expenditures, we are at 32%.
- . Claire Hatfield moved to approve the Treasurer's Report. Ed Peone seconded the motion. Role call: Hatfield, aye; Hynes, aye; Peone, aye; Ward, aye. Motion carried.

#### Council Members:

1. Claire Hatfield, City of Hauser Properties:

- Hatfield requested permission to set up a Standards and Procedures Manual for the City. She cited the example of key distribution needing written guidelines. Discussion followed.

The way the key distribution is now, it is important for the city employees (Treasurer and Code Administration/Enforcement) to have access to the Clerk's office, and those who use City Hall meeting room have a key that opens only the exterior door, not the reception room area as well, as is the case now. Discussion followed. Peone noted that the Mayor also needs a key to the Clerk Office. The City Clerk will contact Country Lock to change the meeting room lock to reflect the above.

**2. Ed Peone, Public Works:**

- State of Idaho, Bureau of Federal Surplus Property letter states we need to renew our eligibility to purchase through them. Peone stated he would get with the City Clerk to pull information as requested in the letter.

**3. Lacey Hynes, Trails – Milfoil Rinse Station:**

- Hynes stated she left a message for the American Legion to call about retiring the old flag. She asked for assistance in locating a new flag. Discussion followed. Hynes stated she will bring new information to the next Council meeting.

There was a request from D.J. Nall to have the old flag since she has history of the old flag. Discussion followed. Council agreed to give the old flag to D.J. Nall. The City Clerk will call the Nall's with this information.

- Cleaning City Hall: Hynes announced she will be coming in on Mondays to help clean City Hall.

**4. Laura Ward, RC&D:** Nothing to report.

**Code Administration/Enforcement: Cheri Howell**

- Council has received a draft copy of the draft ordinance for the Flood Insurance Program and Flood Elevation ordinance that needs to be reviewed and adopted. It has been scheduled to have a Planning and Zoning public hearing on March 30. In the middle of April we will need to hold a public hearing on it and publish it fairly quickly. If Council has questions, please contact Howell. We are on a fairly tight time frame with FEMA and Idaho Department of Water Resources and they have been sent this draft as well for their review.

Basically, Hauser has not been in this program and needs to be in the Flood Insurance Program. The downside is the additional regulation. The upside is that the more you do as a community, the less the flood insurance costs the people. If you have educational programs and have an ordinance in place, you can actually reduce the cost to citizens of up to 25%.

FEMA and IDWR are saying that this is what is going to happen. They have redrawn the flood zones in Hauser and have changed the actual definition of elevation. They were using one elevation definition and now they are using a different one making the flood elevation a bit higher in Hauser. All jurisdictions are doing the same thing, so the first set of hearings will be on March 30, 2010, which will be adopting the Flood Insurance Rate Map and the ordinance itself. If we choose not to participate in this program, the jurisdiction ends up sanctioned by the Federal Government and we stop getting transportation assistance, which would be an issue.

- Town Hall Meeting: There will be a Town Hall Meeting on Tuesday, March 23, 2010 at 6:00 p.m. Everyone should have received a post card announcing it.

- Comprehensive Plan: We are working on the chapters, Natural Resources, Hazardous Areas, Special Areas or Sites, and Recreation and Tourism. Those chapters will be uploaded to our web site for public review, and we are hoping everyone will attend. P & Z will be asking questions of the public; it is informal; there will be refreshments – it is not a public hearing.
- The Planning Commission is increasing their work schedules to four meetings a month to meet the time lines for Comprehensive Planning. Those meetings will begin at 4:00 p.m.
- The Lyon’s Club has turned in their responses from the Focus Groups. They did a great job in participating. Cheri stated she is waiting for two more responses.
- An interpretation from Art Macomber has been received on infractions. Infractions are used as an enforcement tool, and clarity is spelled out now on which violation would be an infraction and which would be a misdemeanor. This information will be incorporated into our Comprehensive Plan. Our Ordinance will be amended to reflect this information, if the City decides to do this.
- Additional workshops need to be set up for Animal Control and Business License Amendments.

**New Business:**

- **Copy Machine: Tina McCoy**

Tina reviewed information pertaining to the Canon Printer which has been delivered. It is available for purchase. Northwest Office Technology sent their technicians out and set up the system at no charge. This machine is valued at about \$10,000 but our estimated cost would only be \$2500 or less. It will be negotiated. We will make a thorough investigation on the operations to be sure the amenities are what we need. The budget can handle this expense. The Budget does not have to be amended to include this.

Commissioner Currie: The County has an extensive printing facility. It is available for jobs which may have to be done outside. This is open to only taxing districts. We do not deal with the private sector, but we will do your printing for a very reasonable rate. Acknowledging this fact, Cheri said that they have printed our Comprehensive Plans and Development Codes. Commissioner Currie was thanked for renewing the offer of using their printing facility.

- **Disbursements: Tina McCoy**

Ed Peone moved to pay the bills as presented. Lacy Hynes seconded the motion. Roll call: Hatfield, aye; Hynes, aye; Peone, aye; Ward, aye. Motion carried.

**Comments:**

Cheri Howell: I want to thank Larry Simms publicly for meeting with me to talk about the Fire District, and the Hauser Water Association. I was very encouraged by our conversation. I believe there will be a huge spirit of cooperation, as always. We got a lot of good information, and I have made a commitment to draft those sections of the Comprehensive Plan and forward those to Mr. Simms for his Board’s review in April.

**Adjournment:** Ed Peone moved to adjourn. Hynes seconded motion. All ayes. Motion carried. Meeting adjourned at 7:05 p.m.

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Donna Ray, City Clerk

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Olita Johnston, Mayor

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