

# CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

## CITY COUNCIL MEETING MINUTES

**REGULAR MEETING – March 14, 2012 – 6:30 p.m.**

**CALL TO ORDER: 6:30 p.m. – Mayor Olita Johnston**

**PLEDGE OF ALLEGIANCE: Lead: Claire Hatfield**

**ROLL CALL: Mallon, present; Hatfield, present; Lefebvre, present**

**MINUTES:**

- *Regular Council Meeting – 6:30 p.m.:* February 8, 2012  
Councilmember Mallon moved to approve the minutes as written. Councilmember Hatfield seconded the motion. Roll call: All ayes – motion carried.
- *Special Council Meeting – 1:00 p.m.:* February 22, 2012 **and**  
*Special Council Meeting – 2:00 p.m.:* February 24, 2012  
Councilmember Lefebvre moved to approve the minutes for both the February 22 and February 24, 2012 meetings. Councilmember Hatfield seconded the motion. Roll call: All ayes – motion carried.

### REPORTS:

#### Mayor: Olita Johnston

- Mayor Johnston recommended Mr. Rodney Lindsay to fill the Council position vacated by Lacey Hynes. Councilmember Hatfield moved to approve the recommendation of Mr. Lindsay stating the interviewing process was favorable. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Hatfield, aye; Lefebvre, aye. Motion carried. Mayor Johnston asked the City Clerk to swear in Mr. Lindsay. Mr. Lindsay was then sworn in and took his place at the dais.
- Mayor Johnston asked to note in the minutes that the City of Hauser has received the resignation of Tina McCoy Nelson as Treasurer effective February 29, 2012.
- Mayor Johnston asked for approval of the current Accounts Payable report. There is no Treasurer's report at this time. Councilmember Hatfield moved to pay the bills. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. Councilmember Lefebvre said the attorney bill was not listed on the disbursements report. Councilmember Lefebvre moved to pay the bill. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

#### Councilmembers:

- **Claire Hatfield, City of Hauser Properties – RC&D**  
Councilmember Hatfield read the RC&D report into the record and then handed her written report to the City Clerk.

• **Roger Lefebvre, City Projects – RC&D Alternate**

Councilmember Lefebvre asked if the Weitman contract was revised. Discussion followed. Mayor Johnston said the amended contract needs to be approved. Councilmember Lefebvre moved to approve the Weitman contract as changed. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

• **Gary Mallon, Public Works**

- *Military Truck:* There is a potential buyer for a “duce-and-a-half.
- *Signs:* All directional signs have been replaced as well as the street name signs except for the one at Main and 4<sup>th</sup> due to construction still in process. There is a scheduled maintenance program according to the Federal laws and that is now being developed and will take another couple of months to complete.
- *Highway 53 Intersections:* There was a meeting of the Highway District on February 9<sup>th</sup> to discuss the Hwy. 53 and Hauser Lake Road and Pleasant Road and Hwy. 53 intersections. Three different plans are being discussed but no decision on which one has been made. Details followed.
- *Telephone Bill:* The City pays \$130.00 a month with Frontier. Mallon reported he has challenged some entries on the Frontier billings. He also went to Verizon and Time Warner to learn their charging amounts/processes and described details. The City Clerk asked if their fee included internet coverage. Councilmember Lefebvre suggested “bundling” to lower fees with Time Warner and Mayor Johnston agreed. Discussion followed.
- *Hauser Heights and Waterford Estates properties:* There are parcels of land at Hauser Heights and Waterford Estates donated to the City of Hauser. Cindy Espe stated she would review the property contracts on both properties at Mayor Johnston’s request and report her findings to City Council.
- *Pictometry:* Mallon asked if Pictometry is a practical program the City can use. Espe explained that the Pictometry flash drive was delivered to the City of Hauser from the City of Post Falls and said it is a very detailed program which could be quite a useful tool, and said it was approved and ordered prior to her being hired at the City of Hauser. She said the detailed program including angles, overlays, pictures, adding building permit overlays, and much more and she said she understood it was a one-time purchase cost. Much discussion followed. Council agreed to have Espe ask Tate Engineering to load the program, and once completed, have him make a presentation on the program details to City Council. Council also agreed to “not go forward with any further charges for Pictometry additions, updates,” etc.
- *Computer Liability:* Mallon reported he has a computer but does not want any emails/City business sent to him since he was given word at the AIC Academy that if you utilize your personal PC for the City use, your personal computer can be seized if there was a lawsuit.
- *Road Inventory Report:* Mallon said he understood C. Howell started something about Road Inventory. Espe responded that she was given two estimates for creating a Road Inventory and neither one was ever approved by Council to move forward. Discussion followed. Mayor Johnston said Meckel Engineering did a Road Inventory in 2000 or so. Espe said she would try to get a copy of that report from Meckel.
- *Brown Annexation:* Mallon asked for a clear map of property lines on the Brown Annexation so he could determine if those lines “touched the ribbon zoning that is on the other side of the road.” Espe explained that it has already been approved by the state and annexed. Espe said she would “find it for him.”

• **Code Administration/Enforcement: Cindy Espe**

- *Fee Waiver Request:* Council had a request for a Fee Waiver for Hauser Gun Club on a Class II application. They want to add a storage building. Cindy explained that it is a change of use and a non-conforming business, and it as kicked back to the City of Hauser by Kootenai County. She said there are people here wanting to request a fee waiver for the \$750.00 application fee plus \$150.00 site plan review fee. Danny O’Neal represented the Gun Club and gave his short presentation. The Class II permit asks for a 24’x36’x12’ high building with no floor, no plumbing, and no electrical. He said the Gun Club is asking for a fee waiver for the \$750 fee. Espe explained that the permit is for change of use for expansion because it has never been done. The fees need to be paid before the Public Hearing currently scheduled for March 27, 2012 at 5:30 p.m. Discussion followed. Reasons for constructing the building were explained by the Gun Club President. Councilmember Hatfield asked Espe how much time would be needed to process the permit. Espe explained that there is a Public Hearing, legals must be published, and certified mailings need to be sent. More discussion ensued. Councilmember Lefebvre moved to reduce the \$750.00 fee to \$200.00 as long as the certified mailing and publication fees are paid by the Gun Club. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. More discussion followed. Gun Club members thanked the City for their hard work.
- *Fee Waiver Request:* A fee waiver for Curley’s “Ride for Life” event was requested by Tanya Murray. Discussion followed. Councilmember Hatfield moved to decrease the fee waiver of \$2,500.00 to \$200.00. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.
- *Fee Schedule:* Espe explained that the Event Ordinance under Title 2 of Hauser City Code, and the Business License under Title 2 is being reviewed by the Planning and Zoning Commission. Espe asked if Council would hear the revisions at the April 11, 2012 Council meeting. Councilmembers agreed to have them added to the April 11, 2012 Council meeting Agenda.

• **City Clerk: Donna Ray**

- There are issues with the main door lock. The Clerk asked for permission from Council to have the lock repaired or changed. The Clerk explained that new batteries were installed to no avail. Councilmember Hatfield moved to have the locking mechanism fixed. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. The Clerk will call Country Lock for service.

**NEW BUSINESS:**

- Councilmember Hatfield said the City no longer has a Treasurer and there has been discussion about combining the City Clerk-Treasurer positions. She said Council will need to vote on combining the positions and advertise for the position, but she followed by saying we need a Treasurer “right now.” She said Ryan Miller may be interested in the Treasurer position and suggested the Mayor call Mr. Miller to see if he is in fact interested. Councilmember Lefebvre made several comments and discussion followed. Mayor Johnston said she would contact Mr. Miller and let Council know the outcome.

**PUBLIC COMMENTS:**

- Carol Spuler: “As a tax payer and a member of the Planning and Zoning Commission, I want to say how impressed I am since Cindy Espe has joined the City. Her help and wealth of knowledge is greatly appreciated.” Positive comments ensued.

**ADJOURNMENT:**

Councilmember Lefebvre moved to adjourn. Councilmember Hatfield seconded the motion. All ayes – meeting adjourned at 8:00 p.m.

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Donna Ray, City Clerk

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Olita Johnston, Mayor