

CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

CITY COUNCIL MEETING MINUTES

REGULAR MEETING – April 11, 2012 – 6:30 p.m.

CALL TO ORDER: 6:30 p.m. – Mayor Olita Johnston

PLEDGE OF ALLEGIANCE: Lead: Claire Hatfield

ROLL CALL: Mallon, present; Lindsay, present; Hatfield, present; Lefebvre, present

- MINUTES:**
- . *Regular Council Meeting – 6:30 p.m.:* March 14, 2012
Councilmember Mallon moved to approve the minutes as printed.
Councilmember Hatfield seconded the motion. Roll call: All ayes. Motion carried.
 - . *Special Regular Meeting – 6:00 p.m.:* March 22, 2012
Councilmember Mallon moved to approve the minutes as printed.
Councilmember Lindsay seconded the motion. Roll call: All ayes. Motion carried.

REPORTS:

Mayor: Olita Johnston

- . Ryan Miller was sworn in as the new Treasurer for the City of Hauser by the City Clerk.

a. Treasurer's Report: Ryan Miller

Treasurer Miller distributed three reports to councilmembers. Discussion followed. Miller said Quick Books has been loaded on the laptop. He asked council to approve a \$4.95 Quick Book charge for backup coverage and explained it in detail. Councilmember Hatfield moved to approve the \$4.95 a month charge for the Quick Books backup service. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. Discussion followed on details needed on Treasurer reports. Councilmember Hatfield moved to approve the Disbursements. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. Councilmember Hatfield moved to approve the Deposit Detail and Treasurer Reports. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. The City Clerk said there was a request for her to make copies of all the bills which come in for each councilmember each month and followed by saying it would be a "real paper gobbler." Discussion followed. Miller said he can bring in the file of bills each month for councilmembers to review rather than making any copies. Councilmembers all agreed.

b. Councilmembers:

- . **Claire Hatfield: City of Hauser Properties – RC&D** No report.

- **Roger Lefebvre: City Projects**
- The Steering Committee for Hwy 53-Hauser Lake Road and Pleasantview Road intersections met on April 11, 2012 and Councilmember Lefebvre said he listened to their report via phone. He reported the project is now moving to the Funding portion of the project.
- **Rodney Lindsay:**
A special meeting will be called to discuss council responsibility assignments.
- **Gary Mallon: Public Works**
 - **Time Warner Telephone Contract:** Mallon stated he has a new contract for Time Warner telephone service in hand, reviewed the contract and asked the Mayor to sign it. The phone bill now will be half of the past service amount. Councilmember Mallon moved to approve the new Time Warner Contract. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.
 - **Policies and Procedures:** Mallon asked to call for a special meeting on Policies and Procedures. He then distributed a list of proposed councilmember assignments and asked they also be discussed at the special meeting.
 - **Inland Fence:** Mallon asked if the City was to pay Inland Fence attorney fees. Discussion followed. Councilmember Hatfield responded that the City is under no obligation to pay their attorney fees and explained details of previous encounters.
 - **Reporting:** Title 50, Chapter 9, 605 and 208; our Roles and Responsibilities Manual; and City Code 8-10-1, B4 and B7 all call for reports. Mallon then asked C. Espe for a list of her duties. Espe responded that it was a part of her contract. The City Clerk then copied the Code Administration/Enforcement list of duties attached to her contract. He then followed by saying if any person cannot attend an official meeting, he/she should submit the report to the City Clerk prior to that meeting. He followed with reasons for his request. He then asked about the Rise Station. Espe said she has a good rapport with County Officials and the Water Shed and has taken over the responsibility for the Rinse Station and the MOU. She will also see that councilmembers get a monthly report from the Hauser Lake Water Shed Coalition.
 - **Pictometry:** Mallon asked where the City is with Pictometry. Espe explained that she will set a presentation on Pictometry for the next Council meeting. She also explained that this program was purchased prior to her arrival with the City and Dave Williamson would be best at explanations of the program and would contact him.
 - **Hauser Heights and Waterford Trails:** Mallon asked what the long range plan is for trails at Hauser Heights and Waterford. Discussion followed including comments from Espe and Cris Justus of the Planning Commission. Justus said, basically, “the property was dedicated to the City as wildlife refuge and wetlands preserved and protected.”

c. Cindy Espe, Code Administration/Enforcement

- **Curley's Ride for Life Event Permit:** Espe reviewed details and said Council approved decreasing the fee waiver request from \$2,500.00 to \$200.00 on March 14, 2012. She said Ride for Life is scheduled for July 21, 2012 (Saturday). Councilmember Hatfield moved to approve the Ride for Life event stating all paperwork and the fee had been received. Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

. **Hauser Rinse Station MOU:** Final draft of the MOU have been reviewed and approved by Fish and Game, Parks and Waterways, Watershed Coalition, and Attorneys. Discussion followed. Espe said she has three originals (one for the City, one for Parks and Waterways, and one for Hauser Watershed Coalition) which need to be signed and all three need to be returned. She also said she will be the person handling and following through with the Hauser Lake Watershed and will do the end of year billing and copy the Treasurer on that portion. Discussion followed. Mallon noted that the rinse station is in the County, not within City limits as stated on the MOU. Espe will make the change. Councilmember Hatfield moved to approve the Memorandum of Understanding with one change noted regarding the Rinse Station. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

d. Donna Ray, City Clerk

. **Minutes of February 8, 2012:** An addition/change needs to be made to the motion made by Councilmember Hatfield at the February 8, 2012 meeting. The motion said “approve licensing for businesses.” It needs to say “approve licensing for businesses, alcohol/beer/wine.” Councilmember Hatfield moved to add alcohol/beer/wine. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

. **Panhandle Area Council:** PAC asked who will be representing the City of Hauser. Councilmember Hatfield said she would take position number three on Mallon’s scope of duties list and would be the PAC representative. The City Clerk will get information on PAC for Councilmember Hatfield.

. **Country Lock Proposal:** The City Clerk explained the Country Lock proposal for the lock on the front door and asked for approval to have the locking mechanism replaced. Discussion followed. Councilmember Hatfield moved to approve having the locking mechanism changed/fixed. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

PUBLIC HEARINGS:

. **Amend Title 2, Chapter 1 of the Hauser City Code regarding Business Regulations – Ordinance 173:** The Public Hearing opened at 7:25 p.m. Espe explained reasoning and details for updating Title 2 regarding Business Regulations. Discussion followed. She said a Planning and Zoning representative was present for further clarifications and introduced C. Justus. Justus explained that this will make Hauser Codes more user friendly and consistent. Councilmembers were asked if they had any further questions. There were none. The Public was asked if they had any questions/comments. There were none. The Public Hearing was closed at 7:35 p.m. Councilmember Hatfield moved to dispense with reading the Title of Ordinance 173 three times and to read it once. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried. Councilmember Hatfield read the Title into the record. Councilmember Mallon moved to approve the changes to amend Title 2, Chapter 1 of Hauser City Code, Ordinance 173. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

. **Amend Title 2, Chapter 3 of the Hauser City Code regarding Outdoor Assemblies – Ordinance 174:** Espe called on C. Justus to review information amending Title 2, Chapter 3, and Espe followed by saying there is a new event permit request. The City event fee is listed as \$2,500.00 and Councilmembers have voiced that the fee was too high. Explanations followed. Justus said P&Z recommended a fee of \$200.00. There were no further questions. Councilmember Hatfield moved to dispense with the rules to read the Title three times and to read the Title once. Councilmember Lefebvre seconded the motion. Councilmember Hatfield read Title of

the Ordinance 174 into the record. She then moved to approve Ordinance 174. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

. ***Fee Schedule:***

Espe asked if everyone had a chance to review the revised Fee Schedule. Mayor Johnston said she had concerns that the Home Occupation fee is \$100.00. Explanations followed by Espe, and Justus added that the fee had been reviewed thoroughly by Planning and Zoning and they feel it is reasonable. Councilmember Hatfield moved to approve the revised Fee Schedule of April 11, 2012. Councilmember Lefebvre seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

OLD BUSINESS:

. ***Hauser Daze – Violet Wachter:*** Ms. Wachter reported that the Hauser Daze event will be regularly scheduled on the third Saturday of August from now on. The event this year will be on August 18, 2012. She then reviewed some of the events already scheduled. Espe said she would contact Nick Snyder to find out what is needed and will handle the permitting process and signage. Councilmember Lefebvre said he would be the liaison for Hauser Daze.

COUNCIL COMMENTS:

. Mayor Johnston said that the Treasurer and City Clerk have had extra hours during Treasurer Orientation process and asked the City for pay for those hours. The Treasurer put in at least eight extra days which should be on his bill report, and the City Clerk had three and three-fourths extra hours. Discussion followed.

PUBLIC COMMENTS:

. J. Hensch: Bike Path

ADJOURNMENT:

Councilmember Hatfield moved to adjourn. Councilmember Mallon seconded the motion. All ayes. Meeting adjourned at 8:12 p.m.

Donna Ray, City Clerk

Olita Johnston, Mayor