

# CITY OF HAUSER, IDAHO

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## CITY COUNCIL MINUTES

Regular Meeting

April 9, 2008

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### CITY OF HAUSER, CITY COUNCIL REGULAR MEETING MINUTES

**CALL TO ORDER:** AT 6:30 P.M. by Mayor Don Werst

**ROLL CALL OF CITY COUNCILMEMBERS:** Councilmember Bill Madigan, Councilmember Rich Danford, Councilmember Olita Johnston, Councilmember Carmen Miller

**ITEMS ADDED TO THE AGENDA:** None

### **PETITIONS, CEREMONIES, APPOINTMENTS, APPLICATIONS:**

Joe Tierney with Hauser Lion's Club asked the Mayor and the City to spend some time discussing the proposal that he is submitting on behalf of the Loin's Club to build an addition to the City Hall and to build a community center. The monies would come from grants that the Loin's Club would apply for.

**CONSENT CALENDAR:** Councilmember Madigan moved that the Accounts payable for March 12 through April 9 be removed from the consent calendar and placed under unfinished business. Councilmember Johnston Seconded the motion. Motion carries. Councilmember Johnston moved that the March 12 minutes be removed from the consent calendar and placed under unfinished business. Councilmember Danford seconded the motion. Motion carries. Councilmember Johnston moved that the minutes from the April 3, 2008 meeting be accepted. Councilmember Danford seconded the motion, motion carries.

### **STAFF:**

City Clerk – Cheri Howell (Interim) Treasurer – Robert Runkle – The Mayor explained that Mr. Runkle was away on a family medical leave and would not be here to answer questions.

### **MAYOR REPORTS:**

The Mayor explained that Janet Crapo had resigned and that Cheri Howell was the interim Clerk.

### **PRESENTATION BY LIONS CLUB**

Dan O'Neil made a presentation from the Lions Club. This presentation was a proposal by the Club to build a community center. The Club has researched alternatives related to land and funding opportunities. Panhandle Area Council (PAC) has informed the Club that there are block grants and loans due to the low to moderate income status of the area that may benefit Hauser. To acquire such funding, there may be a grant match. The Club would like to work in conjunction to the City of Hauser to develop the community center. Joe Tierney with Hauser Lion's Club asked the Mayor and the City to spend some time discussing the proposal to build an addition to the City Hall and to build a community center. Councilperson Madigan asked if funds were available right now. O'Neil stated that they would continue to research funding options. The Mayor stated that he had been invited to meet with PAC about projects and if the council had no objections, he would initially meet with them to discuss funding and projects.

There were no objections. Councilperson Johnston stated that in the past, research had been done regarding the regulations and how it would affect adding on to the City Hall site. There were issues to upgrade the sewer and impervious coverage. She stated that the Lions Club should check with the Code Administrator on these issues. O'Neil agreed. The Mayor said he would meet with PAC and would have information to report at the next Council meeting.

### **STAFF REPORT:**

Cheri Howell, the Interim Code Administrator reported on 4 pre-application conferences to develop land within and outside of the corporate limits. The P&Z public hearing on Edgewood was complete and the Commission approved the subdivision. The order of decision was being draft. The Code Administrator said she was unaware of any code violations. Councilmember Johnston stated that there was a code violation at City Hall regarding the lighted sign. Councilmember Danford inquired about the process of the upcoming projects that were in front of Planning Commission. There was a question from the audience regarding applicant's name and projects. The Code Administrator said she did not recall the names; however one project would be heard at the next public hearing in front of the Planning Commission. Councilmember Miller inquired about the term "Code Enforcement Officer". There appeared to be confusion on the terminology of the Code Administrators title and whether or not there was an employee hired for that position. The Mayor stated that the title was a typographical error and that it was intended to be the same thing; however he would consult with the City attorney. Councilmember Madigan stated that there was no need to consult with the attorney, that the development code indicated that the code administrator was the title. Joanne Wallace, the P&Z chair, spoke from the audience and concurred with Madigan. The Mayor said he would clarify the issue with the attorney. Councilmember Johnston inquired on whether Cheri Howell had been hired. Cheri clarified that she was a consultant and not a hired employee.

### **COUNCIL REPORTS:**

#### **COUNCILMEMBER JOHNSTON:**

Councilmember Johnston requested that John Wallace read her historical report on Daniel Chase Corbin. (attached). The Mayor thanks Councilmember Johnston and suggested that the report be uploaded onto the City web site.

#### **COUNCILMEMBER MILLER:**

Councilmember Miller read a letter from Kootenai County Civil Attorney Pat Braden regarding the ownership of the Hauser Outlet. (attached). The Mayor questioned a tax number and queried whether it was a typo. Councilmember Johnston said that the County was responsible to keep the mouth of the outlet clean. The Mayor suggested that the property owners should become involved and suggested that the City send a letter to the property owners regarding potential flooding. Councilmember Danford strongly supported the Mayors request because of the flooding. He suggested that we move quickly to address this issue by going door to door this weekend to ask property owners for assistant to prevent potential flooding as the weather gets warmer. Danford stated that the City needs to be pro-active about this issue and he would volunteer to do this project. There were additional comments from the audience about this issue. Mayor Werst suggested that Danford and Miller solve this issue. Danford volunteered to spear-head this issue and recruit volunteers. Councilmember Madigan mentioned the technical aspects of maintenance of the channel and the need to locate the County standards. He volunteered to acquire the County standards for maintenance.

## **COUNCILMEMBER MADIGAN**

Nothing at this time

## **COUNCILMEMBER DANFORD**

Councilmember Danford is still waiting for the MOU regarding the Post Falls Highway District on emergency services. The delay is due to legal counsel review. HE stated we need to formalize this agreement; however it would need to wait until the next Council meeting.

## **UNFINISHED BUSINESS:**

Councilmember Madigan expressed concern that all of the items listed in the accounts payable report. He commented that he needed more time to review. Councilmember Johnston agreed that there should be more time to review the financials. A member of the public asked if the public could have access to what was being approved. The Mayor told the Clerk to read the accounts payable into the record. Madigan disagreed. The rest of the Council did not object and so the Clerk read the payables into the record. There was a discussion on how to ensure that the Council knows what bills are being paid earlier enough to approve the consent calendar. There was a discussion about making copies for the public of the accounts payable statement. A member of the public asked what the staff salaries were. The Clerk responded and said that the report she had only reflected the Year to Date information, not the monthly report. Councilmember Johnston questioned several payables, such as the American Express Card for Costco, the garage door repair and the truck repair. There was a question from the audience about insurance coverage. The Mayor stated that the City had researched the issue and that insurance did not cover the truck repair. Councilmembers Madigan and Danford suggested that training for the driver needs to be conducted. There was additional discussion about equipment purchases. Madigan stated that the purpose of the equipment purchases were approved by council, however, the council did not know the exact amounts of the purchases. The public questioned the consultant's bill for code administration. Madigan stated that the City lacks impact fees and at this time the City cannot charge actual dollars for the work being provided. The Mayor mentioned that once the Code is simplified, the costs should go down. The Code Administrator concurred and stated that there was a public hearing on fees the following Tuesday. Councilmember Johnston mentioned that fees are charged for each application.

The minutes of March 12, 2008 were discussed. Councilmember Johnston stated that the was a cabinet maker that Mr. Madigan mentioned could be used to construct a front counter. Johnston questioned what front counter? The Mayor stated that the front counter was a piece of furniture and that there would be other furniture for the public meeting room. That would be \$2900.00 for the entire set of furniture. The Mayor also mentioned that there was a seating arrangement that could be acquired by the City that was being donated by the City of Hayden. The Mayor stated that no decisions had been made and suggested that Ms. Johnston could research the furniture acquisition if she so chose. Ms. Johnston also mentioned that the account payable needed to be included within the minutes and had requested that repeatedly. There was a motion made by Madigan, seconded by Johnston to approve the March 12, 2008 minutes and the Accounts payable for March 12 through April 9, 2008. Motion carried.

## **NEW BUSINESS:**

The Mayor mentioned that the City shall set a date for the Budget Hearing for FY 2008-2009. Councilmember Johnston made a motion to schedule the budget public hearing for August 13, 2008 at 6:30 p.m. Danford seconded the motion. Motion carries.

The Mayor mentioned that Council needed to appoint a representative to attend the ICS Training (Incident Command) that was requested by Fire Chief Larry Sims. Councilmember Danford volunteered. There were no objections.

Councilmember Johnston wished to add something to the agenda. After a brief discussion, there were no objections from the Council to the addition of a Milfoil Rinse Station to the Agenda. Councilmember Johnston mentioned that the Treasurer would like to set up a separate interest bearing account for these monies. Johnston stated that she had discussed this with the previous Mayor some time ago and the Treasurer was instructed to do that, however, that task was not completed. Mayor Werst stated that he would ensure that it was implemented.

**PUBLIC COMMENTS:**

Gary Mallon stated that the Council had discussed everything he had wanted to talk about. He volunteered information on the clean up of the outlet trap.

Marie Laverdure questioned the utility fund and asked where the monies are for that fund, are the monies still being collected and requested additional information about the fund.

D.J. Nall mentioned that she had brought “going-away” donuts for Janet Crapo.

**ADJOURNMENT:** Councilmember Johnston made a move to adjourn. The motion was seconded by Councilmember Danford. None opposed. Motion carried. Time 8:00 p.m.

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Cheri Howell, City Clerk

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Don Werst, Mayor