

CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

CITY COUNCIL MEETING MINUTES

Regular Meeting – June 9, 2010 – 6:30 p.m.

CALL TO ORDER: 6:33 p.m. - Mayor Olita Johnston

PLEDGE OF ALLEGIANCE: Lead: Claire Hatfield

ROLL CALL: Councilmembers: Hatfield, present; Peone, present; Hynes, present; Ward, present

MINUTES: **May 12, 2010:** Claire Hatfield moved to approve the minutes of the Regular Meeting. Lacey Hynes seconded the motion. All ayes. Motion carried.
May 26, 2010: (Absence of quorum)
June 1, 2010: Lacey Hynes moved to approve the minutes of the Regular Meeting with one change. Hatfield seconded the motion. Three ayes; one abstain. Motion carried.

REPORTS:

a. Mayor: Olita Johnston

The Mayor announced the recommendation of Steve Hatfield for the Planning & Zoning Commission member and stated the applicant's letter was outstanding. Ed Peone moved to approve the recommendation of Steve Hatfield to the Planning & Zoning Commission. Lacey Hynes seconded the motion. Roll call. Three ayes; c. Hatfield, abstain. Motion carried. Howell stated that this is typically a three year term, but in this case would be completing one term followed by appointment at the end of the term.

The Mayor asked for a new list of the Planning Commission members including their terms of office. Howell will provide this information.

b. City Clerk: Donna Ray

Emergency Contact form: The Clerk distributed a gold form to Council/Staff to complete giving their emergency contact information. The completed form will be in the front of respective personnel files.

c. Treasurer's Report: Tina McCoy

Tina reviewed the financials and answered questions concerning the additional payrolls. She stated the City would still be at least 15-20% less expenditures than anticipated at the end of the fiscal year. The Mayor asked how cash money (petty cash) is expensed to line items. Explanations followed. She also stated she thinks \$300.00 in petty cash is too high. It was explained that the city has no longer uses credit cards and the City Clerk needs to purchase stamps, etc. The City Clerk stated she *must* have a receipt to reimburse any requested expense (certified mailings, paper towels, etc.)

Lacey Hynes moved to approve the Treasurer's Report. Claire Hatfield seconded the motion. Roll call: All ayes. Motion carried.

d. Councilmembers:

1. Claire Hatfield, City of Hauser Properties

Property Cleanup: There was a note on the Lyon's Club Room Use form asking if the Lyon's Club could help clean up the property, so Lyon's Club President, Danny O'Neal was contacted. He said a back hoe would be needed to level the area at a cost of \$500.00. Discussion followed. Ed Peone said he has used the City Kubota previously, and Cheri Howell said a permit would be required to move dirt. More discussion followed including the foundation water leak. Peone said he could handle that. Howell repeated that depending on how much earth disturbance there would be, a permit would be required.

2. Ed Peone, Public Works

Nothing to report.

3. Lacey Hynes, Trails – Milfoil Rinse Station

Nothing to report.

4. Laura Ward, RC&D

Laura Ward reported that she has a proposal from the Hauser Lake Watershed Coalition. They have received a grant from the USDA, and to receive the grant, they have to go through RC&D, and then get permission from City Council. The grant is \$3,000.00 for signage at the rinse station to alert people of the aquatic invasive species such as Zebra Muscles. The City does not have an expense for this project, just permission to get the funds for this project. Hatfield moved to approve this project. Hynes seconded the motion. Roll call: all ayes. Motion carried. The Mayor will sign and seal the request for approval.

e. Code Administration/Enforcement: Cheri Howell

Nothing to report until later on the Agenda.

RESOLUTION:

Resolution 2010-02: A resolution of the Mayor and Council of the City of Hauser, Idaho, adopting authorization of the Treasurer to pay reoccurring invoices and payroll on the first of every month. Howell and McCoy explained the resolution. Discussion followed. The terminology, consent calendar, will be removed from the document at the Mayor's request. Hatfield moved to approve the Resolution 2010-02 as stated above. Peone seconded the motion. Roll call: all ayes. Motion carried.

NEW BUSINESS:

Mayor Johnston asked Council to add Disbursements under New Business. Council agreed.

1. Disbursements: Hatfield moved to pay the bills. Hynes seconded the motion.

Discussion. Mayor Johnston asked for an explanation of Liquor License issues. Howell responded that research was needed learn whether the draft petition from the pubic was for one liquor license or all liquor licenses in the community. Roll call: all ayes. Motion carried.

2. Public Hearing: Amendments to the Hauser Development Code

Repealing Ordinance 156 that was adopted September 10, 2009, and readopting an Ordinance that amends Title 8, Chapters 1: Definitions; Chapter 5: Signs; Chapter 9:

Platting, and Chapter 10: Administration and Enforcement. More specifically, the Ordinance will amend the definitions, sign definitions, allowable uses and procedures, and clarify and amend the terminology and procedures for re-platting, exemptions for land divisions, permit procedures, time approvals, hearing procedures, appeal hearing procedures and penalties, providing for severability and an effective date.

Howell explained the background of this ordinance stating this is an administrative correction to make sure the Sterling Codified version goes into our books as both ordinances in question. Peone asked about the costs of this process. Howell explained that this had not been codified yet, so there would be only one bill.

Mayor Johnston opened the hearing for public comment. No comments. Public hearing was then closed. Hatfield moved to suspend the rules and not read the Ordinance 159 three times but read the title once. Peone seconded the motion. Roll call: all ayes. Motion carried. The Council President Hatfield was asked to read the title:

AN ORDINANCE BY THE CITY OF HAUSER, IDAHO AMENDING TITLE 8 OF THE HAUSER MUNICIPAL CODE, MORE SPECIFICALLY, AMENDING CHAPTER L ADDING AND CLARIFYING DEFINITIONS, AMENDING CHAPTER 5, SIGNS, AMENDING CHAPTER 10 ADMINISTRATION AND ENFORCEMENT, PROVIDING FOR SEVERABILITY; PROVIDING THAT ADOPTION OF THIS ORDINANCE SHALL HAVE NO EFFECT ON PROSECUTIONS MADE UNDER ANY PREVIOUSLY EFFECTIVE ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

Hatfield moved that Ordinance 159 be approved. Peone seconded the motion. Roll call: all ayes. Motion carried. Howell stated she would publish a summary in the newspaper and then send this on to Sterling Codifiers.

3. Public Hearing: Annexation and Zone Change Request

A request by Mike Curry representing the North Point Lake Company, LLC for annexation on 14 acres, representing Jeremy Tripp for annexation of approximately 20 acres, and representing Buell A. Hollister for annexation of approximately 2.5 acres into the City of Hauser, and rezoning all properties to the Highway Corridor zoning district. The entire property for annexation is described as parcel of land located in the Northeast quarter of Section 19 and the Northwest quarter of Section 20, Township 51 North, Range 5 West of the Boise Meridian, Kootenai County, Idaho and more specifically described as Lot 1, Block 1, Creekside Estates and Tax Parcels 21137 and 21524.

Howell stated the property owner was present and asked to read the staff report on this property. Staff report was read into the record. A site map was circulated to Council. Hearing announcements were posted. The property is listed as highway corridor, a commercial district. No property development has not been requested.

Discussion. Cris Justus, Planning Commission President, stated the Commission unanimously recommended that this property be annexed into the city, and this annexation will benefit the City in the future.

Public Hearing was closed by Mayor Johnston. Peone moved to approve the annexation and zone change agreement. Hatfield seconded the motion. Roll call: all ayes. Motion carried.

Ordinance 160: Annexation and Zone Classification of Properties. Lot 1, Block 1, Creekside Estates & Tax Parcels #21137 & 21524A. Hatfield moved to suspend the rules and not read the Ordinance 160 three times but read the title once. Hynes seconded the motion. Roll call: all ayes. Motion carried. Hatfield read the title once:

AN ORDINANCE OF THE CITY OF HAUSER, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR ANNEXATION OF PROPERTY CONSISTING OF APPROXIMATELY THE LEGAL DESCRIPTION OF THE PROPERTY IS LOT 1, BLOCK 1, CREEKSIDE ESTATES AND TAX PARCELS 21137 & 21524. THE PROPERTY IS ZONED AS HIGHWAY CORRIDOR ZONING DISTRICT AND PROVIDING FOR THE AMENDMENT TO THE OFFICIAL ZONING MAP, AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

Hatfield moved to approve the Ordinance 160. Peone seconded the motion. Roll call: all ayes. Motion carried. Howell stated this will be sent for publication.

PUBLIC COMMENTS: No comments.

COUNCIL COMMENTS:

- Mayor Johnston stated she has received a letter from City Hall neighbor to the west that he would like to give the City of Hauser the first opportunity to buy his property for the amount of \$85,000. Johnston asked if the City would be interested in this property. There is a doublewide manufactured home and garage on the property, and the doublewide is set up for business. Hynes voiced interest and asked for research on the property. McCoy explained finance parameters. The property needs to be appraised and the City cannot pay more than the property value. She suggested to the Mayor that Howell be requested to do the research since that is her expertise. History of the property was described by Peone. Howell was asked to do the research and Howell stated she would report back to Council at the next meeting.
- Howell mentioned that a fax came in today of someone interested in joining the Joint Planning and Zoning Commission. If the City wishes to make a recommendation, the recommendation would be to the County Commissioners and they would do the appointment of the persons. Copies of the fax were distributed to Council. Discussion followed on memberships of the County and of Hauser Planning and Zoning Commissions.

ADJOURNMENT: Ed Peone moved to adjourn the meeting. Hatfield seconded the motion. All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

Donna Ray, City Clerk

Olita Johnston, Mayor