

CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

CITY COUNCIL MEETING MINUTES

Regular Meeting – August 11, 2010 – 6:30 p.m.

CALL TO ORDER: 6:31 p.m. - Mayor Olita Johnston

PLEDGE OF ALLEGIANCE: Lead: Claire Hatfield

ROLL CALL: Councilmembers: Hatfield, present; Hynes, present; Ward, present

MINUTES: July 14, 2010: Hatfield moved to approve the minutes with one correction noted. Hynes seconded the motion. All ayes. Motion carried.
July 28, 2010: No quorum.
August 2, 2010: No quorum. Hatfield moved to approve the minutes of July 28, 2010 and August 2, 2010. Hynes seconded the motion. All ayes. Motion carried.

REPORTS:

Mayor: Olita Johnston – Nothing to report.

City Clerk: Donna Ray

The ICCTFOA Institute conference is scheduled September 15-17, 2010 in Idaho Falls, Idaho. Ray asked Council about attending and stated there is a scholarship program for this conference for which she is applying. Council reviewed the paperwork and agreed to her attendance if the scholarship request is approved. Howell stated this conference occurs twice a year and there is actual college credit for each who attend, and also stated the program is very beneficial, especially since Ray would like to become certified as a City Clerk.

Treasurer's Report: Tina McCoy

Councilmembers had a copy of the Treasurer's Report and asked if there were any questions. There were no questions. Hynes moved to approve the Treasurer's Report. Ward seconded the motion. Roll call: All ayes. Motion carried.

Hynes moved to approve additional salary for the Code Administrator: 6 hours per week for three months at \$55.00 per hour, which would be evaluated every three months to determine need beginning this budget year. Hatfield seconded the motion. Roll call. All ayes. Motion carried.

Hynes moved to approve the additional clerical support for Planning and Zoning of 20 hours per month at \$15.00 per hour for three months, which would be evaluated every three months to determine need beginning this budget year. Hatfield seconded the motion. Roll call. All ayes.

Hynes moved to approve four additional hours per week at \$22.00 per hour for the City Clerk. Additional hours are to be scheduled on different days than Tuesday, Thursday, and Wednesday. City Hall will not be open these additional hours. They will be used as Clerk "in-service hours, beginning in the next budget. Ward seconded the motion. Roll call. All ayes. Motion carried.

Preliminary Budget: McCoy stated the Preliminary Budget for 2010-2011 is listed on the Budget Hearing Notice. The Budget Hearing was scheduled for August 25, 2010 at 6:00 p.m. Hatfield moved to approve the Preliminary Budget 2010-2011. Hynes seconded the motion. Roll call. All ayes. Motion carried.

Hynes moved to approve an addition to the Agenda of the Public Hearing on the Appropriations Ordinance 161 for August 25, 2010 at 6:00 p.m. Ward seconded the motion. Roll call. All ayes. Motion carried.

COUNCILMEMBER REPORTS:

A. Claire Hatfield, City of Hauser Properties

City Property Issue: Hatfield explained the City Property Issue report from the City Clerk. It is a step-by-step report on what occurred leading up to the debacle on City Hall property. The work was unauthorized, a Time Warner cable was destroyed, and the water meter was buried. Hatfield suggested getting three proposals to complete the work and for landscaping, and then the money put aside for next year be used for landscape maintenance, and do this as soon as possible. Howell stated that typically a contractor is to call before digging, but that did not happen on this unauthorized job. She stated the City is under a stop work order and that a permit is needed. There needs to be an erosion control plan, and an actual permit to do that type of grading. Hatfield asked for input and discussion followed. Howell then stated this needs to be done quickly and before rain. Howell stated she would help with the scope of work for this project, and review progress at the August 25, 2010 Regular Council Meeting.

B. Lacey Hynes, Milfoil Rinse Station:

Hynes stated she talked to Ben about seal coating for the City parking lot and side parking area. It would be approximately 17-22¢ per square foot depending on who is called. He will measure the parking lot and with that figure, Hynes will search for total price estimates to do the job.

C. Laura Ward, RC&D: Nothing to report.

D. Cheri Howell, Code Administration/Enforcement:

The calendar for completing the Comprehensive Plan at the Planning Commission level is on the website. The Public Hearing for the Planning Commission is October 19, and October 26, 2010. There will be two Town Hall meetings prior to that on August 31 and September 9, 2010. There is a 30-day prior notice required by Idaho Code, so if it is passed at the Planning Commission level, it then will be presented to City Council. Council can schedule workshops prior to it being presented to Council per Howell.

Hauser Daze: Howell stated they received close to 30 community surveys at Hauser Daze and those who presented them to the community were thanked for their help. Howell asked if Council wants to continue collecting surveys via the website and/or available at Town Hall Meetings, since this is a community-wide effort, not just a Planning and Zoning effort. A newsletter is approximately \$700.00. Hynes and Hatfield both agreed a news letter would reach more people and is a good idea. Howell stated she would draft a newsletter for Council review on August 25, 2010.

NEW BUSINESS:

1. Fee waiver request: Scott Brown for Sheltered Pines (Martin)
Brown distributed copies including a map of what is being proposed for Sheltered Pines. There are 21 acres, 16 residential lots, one which is in Hauser Heights, road development to City standards, and a community park of 0.7, which they would like to dedicate to the City acres. There is a modified plat to propose a cul-de-sak and an emergency ingress and egress access for emergency providers. He proposed a waiver of fees for this annexation request. Hatfield moved to waive the annexation fees for Sheltered Pines. Ward seconded the motion. Roll call. All ayes. Motion carried. Howell clarified that this fee waiver is on the annexation request only, not the subdivision proposal.
2. Disbursements: The report distributed covered the distributions made at the first of the month per Tina McCoy. McCoy also explained Hauser Daze expenses and that more bills are forthcoming. Hatfield moved to pay the bills. Hynes seconded the motion. Roll call. All ayes. Motion carried.
3. Peone resignation letter: Hatfield read Peone's resignation letter of July 15, 2010 into the record. Mayor Johnston stated that Mr. Peone has spent many years as a councilmember and Mayor as well. Hatfield suggested a letter and a Certificate of Appreciation framed plus a gift certificate.

PUBLIC COMMENTS:

- . DJ Nall, community resident, asked for a Treasurer's Report to review. Copies will be made available at the table near the door.

COUNCIL COMMENTS:

- . Hatfield thanked everyone for their encouraging words and participation in Hauser Daze. It all went very well and there were many in attendance this year. There were about the same number of vendors but the layout this year was different.

ADJOURNMENT: Hatfield moved to adjourn the meeting. Hynes seconded the motion. All ayes. Motion carried. Meeting adjourned at 7:06 p.m.

Donna Ray, City Clerk

Olita Johnston, Mayor