

CITY OF HAUSER, IDAHO

CITY COUNCIL MINUTES

August 13, 2008

CITY COUNCIL REGULAR MEETING:

CALL TO ORDER: at 6:33 p.m. by Mayor Pro Tem Olita Johnston

Roll Call of City Council Members – Councilmember Bill Madigan, Councilmember Rich Danford, Councilmember Carmen Miller

APPROVAL OF MINUTES

The Mayor announced that the minutes of the meetings in June and July would be completed by the September, 2008 regular council meeting.

APPROVAL OF ACCOUNTS PAYABLES

The Mayor requested that the Clerk/Treasurer read the payables into the record. The Clerk/Treasurer read the payables into the record and the total amount to be paid is \$10,939.44. Councilmember Madigan brought up the payment of Kevin Kinsey for \$112.00. The Clerk stated that she did not have an invoice or a contract for Mr. Kinsey, however, the payment of \$50.00 was in the accounts payables. Councilmember Danford questioned the maintenance done by Mr. Kinsey and Mr. Madigan explained that Council President Johnston and Mr. Madigan had retained Mr. Kinsey to complete maintenance projects. It was agreed upon by the council that Mr. Madigan would draft an agreement for services provided by Mr. Kinsey for maintenance on an “as needed” basis. Being no further discussion, Councilmember Miller moved and Councilmember Madigan seconded that the payables would be approved with the addition of \$112.00 for Mr. Kinsey for maintenance.

STAFF REPORTS

The Clerk/Treasurer reported on the activities of the City.

PLANNING COMMISSION REPORTS

The Planning Consultant informed the Council that the Planning Commission would be conducting a public hearing on amendments to the Development Code which includes the definition, standards and procedures for variances and amending the penalty section of the Code to conform with the State law.

COUNCIL REPORTS

Parks and Recreation – Councilmember Miller had nothing to report.

Water Quality – Council President Johnston introduced Jaime Davis from the Hauser Watershed Coalition to update the Council on the demonstration project that took place on August 9, 2008. Ms. Davis introduced the stormwater management plan drawings

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and reviewed the project proposal. She requested that the Council consider holding the on-site demonstration at City Hall. Mr. Madigan questioned Ms. Davis about the plans that she presented. He asked if the City could retain the copies of the plan for further study. She agreed. Council President Johnston had nothing further to report.

Buildings and Grounds

Mr. Madigan reported that the dais was stored in the garage of City Hall and would be drafting a letter of appreciation to the City of Hayden, Idaho for their generous donation. He stated that installation of the dais would wait until there was a better understanding of the financial statement. Mr. Madigan had nothing further to report.

Streets and Public Works

Mr. Danford mentioned that he would discuss the memorandum of understanding for the Highway District under Old Business. Councilmember Danford mentioned that the sign was fixed on Main Street. Councilmember Miller said that there was a sign on Julia Drive that needed repair. Dick Coddling from the audience spoke up and said that a sign had been placed on Julia Drive but it was not a regulation public street sign. It was decided by the Council to have Councilmember Miller purchase the posts for street sign repair on the critically needed intersections.

Councilmember Danford mentioned that Debbie Mustered from the Chef in the Forest had called and that the Council needed to make the repairs on the fence that was damaged during the snow plowing. Council President Johnson questioned who was responsible. Councilmember Madigan and Danford said that a portion of the responsibility lay with the Post Falls Highway District and a portion was with the City.

Under old business, there was a Review and Discussion on MOU for Highway District for Repair and Maintenance of City Streets – Mr. Danford briefed the Council on the history of the memorandum of understanding for the highway district. He explained that the MOU had originally began with the Highway District being “on-call” as needed and has now evolved into the Council believing that exploration of a full memorandum of understanding for full maintenance of all streets was necessary. He requested that he begin negotiations with the Highway District to achieve a MOU that would have the Post Falls Highway District maintain all of the roads within the City and he understood that some roads would need different equipment because of the width of the road. Council President Johnston suggested that Mr. Madigan assist Mr. Danford with the negotiation. Mr. Madigan stated that he would contact the Highway District to begin the discussions. Mr. Danford stated that if his schedule permitted, he wanted to be included in those discussions. Mr. Madigan agreed. There was a motion by Danford, seconded by Madigan to begin negotiations with the Highway District on a road maintenance agreement. Motion carried with Madigan, Danford and Johnston. Mr. Madigan questioned Councilmember Miller on her concerns and she stated that she did not want the City to turn over everything to other agencies and district and then the City would

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lose their autonomy. There was agreement from the rest of the Council on that issue, however, the majority of the Council believed that the City did not have the budget or the manpower to do road repair and snow removal.

Councilmember Madigan volunteered to create an official snow removal policy.

NEW BUSINESS

The Planning consultant requested that the development agreement for Edgewood Estates be pulled because she had not received a signed agreement from the Applicant.

Public Hearing – Budget FY 2008-2009

The City Clerk/Treasurer reviewed the budget with the Council. She explained that the budget contained only the anticipated revenue for the upcoming fiscal year and did not contain the fund balance or savings of the City. She explained that if the City chose to spend the savings, that with this budget, the Council would need to publish a notice and hold a public hearing on “opening up the budget”.

She also requested that after public testimony that the budget be continued to a date certain of August 27, 2008 for amendments to the budget. She stated that the notice would be published two more times in the newspaper and that this would give the public the opportunity to review the amended figures. Council President opened up the public hearing for testimony. Tina McCoy questioned the council on the office supplies and equipment category and asked if the current equipment was being used that was purchased this fiscal year. The Clerk stated that the equipment was available, however it was not being used, more specifically the laptop, the networking card and the projector. Ms. McCoy asked about the screen. Councilmember Miller stated that the City had not purchased the projector screen. There was no further public testimony. The Council discussed the proposed budget. There was a motion made by Danford seconded by Miller to tentatively approve the budget ordinance number 144. Motion carried. There was a motion made by Danford seconded by Miller to continue the public hearing and public testimony to a date certain of August 27, 2008 at Hauser City Hall, 6:30 p.m.

The Clerk/Treasurer requested that the Council first go into executive session prior to the update on the financial statements from Magnuson and McHugh. It was moved by Madigan, seconded by Danford to go into executive session. The time is 7:27. The Council returned from executive session at 7:37.

The Council then received an update from the Clerk/Treasurer on the memorandum from Magnuson McHugh that proposed to provide Treasurer duties and responsibilities for the City for a price of \$600-\$700. This agreement would last six month. After a brief discussion, Mr. Madigan suggested that the agreement read “not to exceed \$700.00”

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and the contract be for the entire fiscal year with a review in six months. It was moved by Councilmember Miller, seconded by Danford to agree to retain Magnuson McHugh to provide accounting and bookkeeping/treasurer responsibilities for the next fiscal year with the aforementioned amendments. Motion carried.

PUBLIC COMMENTS:

There were no public comments.

ADJOURNMENT: Council President Johnston adjourned the meeting at 8:01 p.m.

Attest:

Cheri Howell, Clerk

Council President Olita Johnston