

# CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

## CITY COUNCIL MEETING MINUTES

**Regular Meeting – August 25, 2010 – 6:30 p.m.**

**CALL TO ORDER:** 6:36 p.m. - Mayor Olita Johnston

**PLEDGE OF ALLEGIANCE:** Lead: Claire Hatfield

**ROLL CALL:** Councilmembers: Hynes, present; Hatfield, present; Ward, present

Mayor Johnston asked that the Budget Hearing Agenda item be moved to the beginning of the meeting. Councilmembers agreed.

### **BUDGET**

#### **HEARING:**

Tina McCoy asked if there were questions from Councilmembers, and then explained details of the Proposed Budget for Fiscal Year 2010-2011. She stated that Hauser has one of the lowest tax rates in the State of Idaho at 0.000420914. The State of Idaho has deemed that in order for a city to be financially and fiscally sound, their minimal levy rate should be 3%. She said the City will have to watch the budget quite closely this year since there is a decrease in revenues of at least 20% and could be 25%. Reserve funds will be used to make up the decrease.

Public Testimony was then opened. Mickie Morrow, 11154 N. 2<sup>nd</sup> Street, Hauser, Idaho had question on Idaho State Code and salaries of the City government stating she has a right to the information. Discussion and clarification followed. Morrow was directed to request this information through the Public Records Request process. McCoy explained there was no “raise” in salaries and Hynes read prior motions concerning this topic, and the increase in hours is for extensive work on the Comprehensive Plan. McCoy also explained the Street Fund decrease in expenses, and the decrease in building permit requests.

There were no other public comments, and Public Testimony closed. Council was asked for comments. No comments were raised. Councilmember Hatfield moved to suspend the rules to read the Ordinance three times and read the Title once. Ward seconded the motion. Roll call: Hynes, aye; Hatfield, aye; Ward, aye. Motion carried. McCoy read Appropriation Ordinance 161 for the fiscal period October 1, 2010-September 30, 2010 appropriating \$128,741 to defray the expense and liabilities of the City of Hauser into the record.

Hatfield moved to approve Ordinance 161. Hynes seconded the motion. Roll call: Hynes, aye; Hatfield, aye; Ward, aye. Motion carried. Public Hearing closed, and Regular Council Meeting followed.

#### **MINUTES:**

**Minutes of July 21, 2010:** Hatfield moved to approve the minutes of 7/21/10. Hynes seconded the motion. Roll call: All ayes. Motion carried.

**Minutes of July 26, 2010:** Hynes moved to approve the minutes of 7/26/10. Hatfield seconded the motion. Roll call: All ayes. Motion carried.

**Minutes of August 5, 2010:** Hatfield moved to approve the minutes of 8/5/10. Hynes seconded the motion. Roll call: All ayes. Motion carried.

**Minutes of August 11, 2010:** Hatfield moved to approved the minutes of 8/11/10 with one correction noted by Mayor Johnston. Ward seconded the motion. Roll call: All ayes. Motion carried.

**REPORTS:**

**Mayor: Olita Johnston** – Nothing to report.

**Councilmembers:**

- a. **Claire Hatfield**, City of Hauser Properties: Nothing to report, other than what is listed under Unfinished Business on the City Property Landscaping project.
- b. **Lacey Hynes**, Trails – Milfoil Rinse Station: Nothing to report.
- c. **Laura Ward**, RC&D: Nothing to report.

**City Clerk: Donna Ray**

- . There has been a request from the Hauser Lake Watershed Coalition to put their upcoming Poker Run Event on the City website. Discussion followed. A tab for “Community Events” could be created. Hatfield moved to have City Clerk see if a tab can be made and add this Poker Run event to our website. Ward seconded the motion. Roll call: All ayes. Motion carried.
- . The ICCTFOA Institute Scholarship requested by the City Clerk was approved and will cover all expenses of the upcoming conference. The Clerk will be away from 9/13-17/10 to attend the conference in Idaho Falls.

**Code Administration/Enforcement: Cheri Howell**

- . The Comprehensive Plan calendar was distributed to Council and reviewed by Howell.
- . Idaho Transportation Department: Howell stated she has been meeting with the members of the Idaho Transportation Department and they are requesting to be placed on the Agenda for the September 22, 2010 regarding the Bridging the Valley Project. Howell explained the Bridging the Valley Project.
- . Howell reported she currently has five applications for the Planning Commission.

**RESOLUTION: Resolution 2010-03**

Mayor Johnston opened the Public Hearing for Adopting the Amended Fee Schedule and Howell explained the changes on the proposed Fee Schedule. She stated the public notices for changes to the Fee Schedule were published in the Coeur d’Alene Press on August 13 and August 20, 2010. There were no questions from Council. Johnston asked if there were comments from the Public. Mickie Morrow responded by asking if there were any changes to the fee schedule prior to June 17, 2010 via Resolution. Howell responded by stating the last Fee Schedule was adopted in July 2009. Discussion followed. Howell explained that this was all done under the direction of the City Attorney, and stated that State Statute allows the City to bill someone for the costs and time associated with a Public Records Request. More discussion followed. There were no more comments from the public and the Public Hearing was then closed. Councilmember Lacey Hynes moved to adopt Resolution 2010-03 with the change of publishing dates from August 11 and August 18, 2010 to August 13 and August 20, 2010. Hatfield seconded the motion. Roll call: All ayes. Motion carried.

**UNFINISHED BUSINESS:**

Landscaping Project – Claire Hatfield: Hatfield and Howell met and developed a Scope of Work plan for the City Hall property landscaping project, which includes hydro-seeding, drain and storm water plan, which is required by City Code and does need to be completed, but doesn’t need to be written by an engineer, but best if reviewed by the City Engineer. Five companies were contacted and one has responded so far with a bid of \$1,920.00 from North Idaho Hydro-seeding (32,000 ft at \$0.06.) Hatfield will work with McCoy on the project. An update will be made at the September 8, 2010 meeting.

**NEW BUSINESS:**

- a. **Disbursements** – Tina McCoy: Hatfield moved to pay the bills. Hynes seconded the motion. Roll call: All ayes. Motion carried.
- b. **Request for Fee Waiver:** David and Laurie Ingebritsen  
Howell reviewed the fee waiver information and stated that a fee waiver is being requested by the Engebritsen’s for a voluntary annexation into the City of Hauser. This is a five acre parcel and is a contiguous outward expansion of the City of Hauser. Hatfield moved to waive the annexation fee for the Engebritsen property. Hynes seconded the motion. Roll call: All ayes. Motion carried.
- c. **Request for Fee Waiver:** Kootenai County Class II Permit – Boat Launch  
Cindy Espe represented Parks and Waterways for the Boat Launch renovation. An application for a Class II permit has been filed and, since they are another government entity, are requesting a fee waiver for the “state of the art” renovation. Hatfield moved to approve the fee waiver request for the Class II permit. Hynes seconded the motion. Roll call: Hynes, no; Hatfield, aye; Ward, aye. Motion carried.
- d. **Public Hearing:** William Martin  
This is an annexation request of 0.3 acres of property into the City of Hauser. Howell asked if there were any questions from Council and stated Mr. Martin is present. She said there would need to be two motions, one to approve the annexation request, and one for the annexation Ordinance 162 and the actual zoning of the property to the Lake Village zoning district. There were no public comments. Hatfield moved to suspend the rules of reading the Ordinance three times and read the Title once. Hynes seconded the motion. Roll call: all ayes. Motion carried. Howell read the document into the record. Hynes moved to adopt Ordinance 162. Hatfield seconded the motion. Roll call: all ayes. Motion carried. Howell stated this will be published with costs being paid by Mr. Martin. It will then go to the County, and to the State.
- e. **Mayor Recommendation for Council Seat:**  
The Mayor recommended Carol Spuler to the vacant council seat. Hatfield directed some questions to Ms. Spuler. Hynes moved to approve the appointment. Hatfield seconded the motion. Roll call: Hynes, aye; Hatfield, no; Ward, no. The motion was not approved.

**PUBLIC COMMENTS:** None

**COUNCIL COMMENTS:** None

**ADJOURNMENT:** Hatfield moved to adjourn the meeting at 7:15 p.m. Ward seconded the motion. All ayes. Motion carried.

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Donna Ray, City Clerk

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Olita Johnston, Mayor