

## CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

### CITY COUNCIL MEETING MINUTES

REGULAR MEETING – September 12, 2012 – 6:30 p.m.

**CALL TO ORDER:** 6:31 p.m. – Mayor Olita Johnston

**PLEDGE OF ALLEGIANCE:** Lead: Claire Hatfield

**ROLL CALL:** Mallon, present; Lindsay, present; Hatfield, present; Lefebvre, present

**MINUTES:** *Special Council Meeting – Budget:* July 19, 2012 – 10:00 a.m.

Councilmember Lefebvre moved to approve the minutes of 7/19/12.

Councilmember Hatfield seconded the motion. Roll call: Mallon, aye;

Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

*Special Council Meeting - Understanding Property Tax Levy Process:*

August 8, 2012 – 6:00 p.m.

Councilmember Hatfield moved to approve the 8/8/12 Special Council meeting.

Councilmember Mallon seconded the motion. Roll call: Mallon, aye; Lindsay,

aye; Hatfield, aye; Lefebvre, aye, but change one word. Motion carried.

*Regular Council Meeting:* August 8, 2012 – 6:30 p.m.

Councilmember Hatfield moved to approve the 8/8/12 Regular Council

meeting minutes, but delete a double word error. Councilmember Lindsay

seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye;

Lefebvre aye. Motion carried.

### REPORTS:

#### Ryan Miller, Treasurer

- **Treasurer's Report and Disbursements:**

- Miller asked if there were any questions on the reports presented and said that three invoices (Sterling Codifiers, City Attorney, and B. Ziel) came in after checks were processed.

Discussion followed on the June billing from Sterling Codifiers for \$574 which will be paid from the 2011-12 budget. He also called attention to the revenues/expenses report showing a positive for the year which needs to be carried forward or allocated.

- Mallon asked about the status of the City of Hauser Audit. Much discussion followed on the direction the City needs to take to get an audit completed. Miller said he would do research of finding a new auditor. Discussion also followed on original files remaining at the City and copies *only* go out for auditor review.

- Mallon asked about the letter from K. Harward of the Association of Idaho Cities regarding Senator Hill personal property tax survey. The City Clerk was asked to copy the letter to Treasurer Miller. Discussion followed on items in that letter including personal property tax revenue, and budget increases or decreases in the past five years.

- Councilmember Mallon moved to approve the Treasurer Report. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

- Request for assistance with IT issues was presented by Miller. Councilmember Lefebvre moved to have the two City computers serviced at approximately \$200.00. Councilmember

Mallon seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

. Councilmember Hatfield moved to approve payment to Sterling Codifiers \$574.00. Councilmember Lindsay seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre, aye. Motion carried.

**Councilmembers:**

**a. Claire Hatfield, Council President: Panhandle Area Council – RC&D Liaison**

- The RC&D meeting is tomorrow so she will give her report on it at the next meeting.

**b. Roger Lefebvre, Special Assignments – Hauser Daze Liaison – Nothing to report.**

**c. Rodney Lindsay: Lindsay said he is working with Mallon on City Hall projects.**

**d. Gary Mallon: Public Works**

- A letter from the County Clerk said traffic fines are being held since there is no contract. Mallon verified that there is a contract with the County and it is automatically renewable and they have no issues with the contract.
- There was a complaint about high weeds across from the Chef in the Forest. Mallon “whacked them down.” In the process he noticed that the speed of local drivers is excessive. Also, cars are parked on the street so others can hardly pass. New speed signs will be installed.
- Main Street speeds also excessive. More speed signs will be installed and one will be moved to a more visible location, and one will be installed at 4<sup>th</sup> and Main Street.
- Waterford Trail: Mallon placed metal fence posts and orange mesh between them with a sign that says, “end of trail.” Mallon said he would again try to make contact with Mr. Baer, Homeowner Assn. President.
- Extra street signs are now located in the back shop on the locked side. Mallon plans on making a box to house the signs similar to those at the City of Post Falls Highway District.

**Code Administration/Enforcement & Hauser Rinse Station: Cindy Espe**

- Espe announced that JoAnn Wallace has resigned from the Hauser Planning and Zoning Commission due to husband’s health issues.
- There is a long-range plan for the Hauser Rinse Station so updates to the area will be on-going.
- Development Plan: Each P&Z Commission person is working on a specific title of the development plan.
- Waterford Trail: The construction estimate from Tate Engineering is being revised. It will be for a boardwalk rather than for moving the trail and pave.

**City Clerk: Donna Ray**

- The City Clerk requested paperclips.
- Ray announced she did receive the scholarship to attend the Idaho City Clerks, Treasurers and Finance Officers Association conference so will be attending.

**OLD BUSINESS:**

- Hauser Daze – Cindy Espe:

Espe said the Hauser Daze Committee has many new ideas for the next Hauser Daze event and reported the following:

They will be getting announcements out much earlier; they sold \$220 in T-shirts; Thank you letters will be sent to vendors and contributors with an invite for next year included; Hauser Daze will be the third Saturday of August in 2013.

**COUNCIL COMMENTS:**

- . Councilmember Lefebvre voiced a concern regarding a comment made concerning Waterford involvement by councilmembers.
- . Mayor Johnston asked Espe about the number of current P&Z Commission members. Espe responded that there are three and two more are needed, one from the county and one from the City.
- . Treasurer R. Miller asked council for direction on final entries for the fiscal year. He explained that the expenditures and revenues need to balance and described the details. Councilmember Lefebvre moved to balance the Street Fund Budget and pay the remaining bills for 2011-2012 fiscal year with the unused portion, and allot the remaining unused portion to be carried over to the following fiscal year. Councilmember Hatfield seconded the motion. Roll call: Mallon, aye; Lindsay, aye; Hatfield, aye; Lefebvre aye. Motion carried.

**PUBLIC COMMENTS:**

- . B. Rostad: Rostad suggested giving the remaining T-shirts to the Hauser volunteer fire department members.
- . B. McBride: McBride asked what is going on with the Waterford Trail issue. He had an incident with a homeowner at the trail and voiced his concerns. Councilmember Lefebvre gave a synopsis of trail issues to McBride. McBride said he would volunteer his assistance after final decisions have been made concerning the trail.

**ADJOURNMENT:** Councilmember Lefebvre moved to adjourn. Councilmember Hatfield seconded the motion. The meeting adjourned at 7:47 p.m.

---

Donna Ray, City of Hauser

---

Olita Johnston, Mayor