

## CITY OF HAUSER, IDAHO

Location: Hauser City Hall, 11837 N. Hauser Lake Road, Hauser, Idaho 83854

### CITY COUNCIL MEETING MINUTES

REGULAR MEETING – October 27, 2010 – 6:30 p.m.

**OATH OF OFFICE:** Gary Mallon was sworn in as Councilmember by City Clerk, Donna Ray

**CALL TO ORDER:** 6:34 p.m.

**PLEDGE OF ALLEGIANCE:** Lead: Mayor Olita Johnston

**ROLL CALL:** Councilmembers: Mallon, present; Hatfield, present via phone; Hynes, absent; Ward, present.

**MINUTES:** **September 22, 2010:** Councilmember Mallon moved to approve the minutes of 9/22/10 as written. Councilmember Ward seconded the motion. Roll call: All ayes. Motion carried.  
**October 4, 2010:** Councilmember Mallon moved to approve the minutes of 10/4/10 as written. Councilmember Ward seconded the motion. Roll call: All ayes. Motion carried.  
**October 13, 2010:** Councilmember Ward moved to approve the minutes of 10/13/10. Councilmember Mallon seconded the motion. Roll call: All ayes. Motion carried.

**TREASURER'S REPORT:** Report given at last meeting.

#### REPORTS:

**Mayor: Olita Johnston:** The Mayor stated she attended the Hauser Water Shed Coalition Meeting. She was asked if the City has received the updated Memorandum of Understanding. The City Clerk reported that the City had not yet received it.

#### Councilmembers:

**a. Claire Hatfield, City of Hauser Properties:** (Report via phone.)

Electrical Issues: Rady Electric has provided a bid to correct electrical issues in the garage. Rady will work with Arrow to install conduct for garage rewire to correct the electrical issues.

**b. Gary Mallon, Public Works:**

- Mallon reported he met with Kelly Brownsberger, Post Falls Highway District. He said the plan for snow removal in Hauser is in place.
- Parking issues around Hauser Lake and in the Village were voiced, including parking issues when snow plowing is necessary. Mayor Johnston suggested sending letters and/or placing no parking signs as appropriate. Howell stated there is a Parking Ordinance in place and she will review that Ordinance.

- Military Vehicles: Mallon reported he is doing research on what can and cannot be done and asked Councilmembers if the vehicles were to be sold outright, or at auction. Various suggestions were voiced by Councilmembers.

**c. Lacey Hynes, Milfoil Rinse Station:** Hynes absent.

**d. Laura Ward, RC&D:** Nothing to report.

**Code Administration/Enforcement: Cheri Howell**

- Hauser Comprehensive Plan: The Planning Commission will be presenting the recommendation for the Hauser Comprehensive Plan.
- Lake Street Project: Council has been given a copy of the response on why only one side of the road was staked. Cost was a concern when the staking was done. The main focus was to delineate the 30 feet of right-of-way for Lake Street so that it can be maintained. By staking on one side, the maintenance crew can pull thirty feet over and know what area they need to mow grass or clean brush. Further description was given.

**City Clerk: Donna Ray**

- Sterling Codifiers had sent us a set of updates for the Hauser Code Book. There is a blue sheet included which shows which sheets to pull, replace, and/or add. The Clerk will put a set in each councilmember's mailbox to update their book.
- The copier is making a dark stripe across the top of documents. The drum will need to be replaced. We have a maintenance contract on the machine so it will be taken care of under that agreement.
- The inner office door was left open. If councilmembers go in that office, they were asked to be sure the door is closed. It locks automatically.

Mayor Johnston asked to move the New Business portion of the meeting before Unfinished Business, so Councilmember Hatfield could conclude the phone connection. There are two items needing her responses. Hatfield responded that she can remain on the phone.

**UNFINISHED BUSINESS:**

- Community Center: No comments
- City Hall Property Project:  
Tina McCoy reported that the Stormwater Management system estimate has been received from Arrow Excavation, and the Site Plan from Tate Engineering has also been received. Councilmembers have been given copies of each. She described in detail what would be taking place. The bid was \$5,795.00 which she said was a very good estimate. Another bid for hydro-seeding was for \$1,900.00 for hydro-seeding only. Arrow bid \$200 for hydro-seeding.

McCoy reported that Councilmember Hatfield had contacted Rady Electric to fix electrical issues out to the shop. Trenching will be needed so Arrow Excavation included trenching in their bid and will work with Rady Electric to get trenching completed.

Another point on Arrow Excavation bid was explained. There are landscaping blocks needing to be moved in preparation for this project. Two trailers, the gas tank, and the plow need to be moved in preparation for the work and the City has no way to do that so Arrow has included that in their bid as well.

Howell reported that she has had McCoy apply for a Site Disturbance Permit and Howell has reviewed the Stormwater Management Plan and the Site Plan provided. She said if the City approves these bids, the City would need to ask for a fee waiver for the Site Disturbance Permit. The conditions imposed are: No building permits allowed without, 1. A Class II Permit; 2. Variances for impervious coverage and setbacks, if additional building permits were requested. Re-grading would be approved as it stands now. Councilmember Mallon asked when this will begin. McCoy responded that they can mobilize within a week after the City signs the contract and insurance certificates have been received. Locates have to be done prior as well. It is estimated to take two days to complete. Hatfield was asked for her opinion on estimates. Hatfield was in agreement with the bids from Arrow and Rady, and had no questions. Mayor Johnston asked if there were any questions. No questions. Hatfield moved to approve the bids for Arrow Excavation and for Rady Electric option #2, and added into the motion the request for fee waiver. Mallon seconded the motion. Roll call: Mallon, aye; Hatfield, aye; Ward, aye. Motion carried.

#### **NEW BUSINESS:**

- Recommendation for Planning and Zoning Commission Vacancy

Cris Justus introduced herself as Chairman of the Planning and Zoning Commission and stated she was speaking for all of the Planning Commission members. She went on to say there is an opening on the Planning Commission for a City representative. She recommended Carol Spuler to fill the position and went on to say she has demonstrated her eagerness to be involved. Mayor Johnston stated it would be her pleasure to recommend Ms. Spuler to the Hauser Planning Commission. Councilmember Mallon moved to approve the recommendation of Ms. Spuler. Councilmember Ward seconded the motion. Roll call: Mallon, aye; Hatfield, aye; Ward, aye. Motion carried. Howell clarified that this will be a two year term, filling in Debbie Mustered's term. These are typically three year terms but this is filling a position for the balance of two years.

Howell asked if Councilmembers had received the final draft of the Comprehensive Plan. The City Clerk said yes. Justus gave a synopsis of activities leading up to the final draft, explaining that they have put together a plan which is easy to decipher, one which is what the community is looking for in direction for the next 10-20 years. Justus asked Councilmembers to read it and hopefully agree with P&Z findings, then hold a Public Hearing to adopt it. Then the Commission can begin on the regulations.

Mayor Johnston asked Justus for a copy of the member roster which would include their terms of office.

- Disbursements: Mayor Johnston asked if there were any questions of McCoy. She then asked about one item which was clarified by McCoy. Mallon moved to pay the bills. Ward seconded the motion. Roll call: Mallon, aye; Hatfield, aye; Ward, aye. Motion carried.

**PUBLIC COMMENTS:**

- M. Morrow requested a copy of the map.
- J. Hensch asked what was being done on Lake Street and why. Howell responded that the City does not yet have answers.

**COUNCIL COMMENTS:** None

**ADJOURNMENT:** Ward moved to adjourn the meeting. Mallon seconded the motion. The meeting adjourned at 7:06 p.m.

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Donna Ray, City Clerk

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Olita Johnston, Mayor

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